



# SharePoint Content Management System

## Pygmalion – Company Overview

Pygmalion has worked with the various generations of internet & web related technologies, since the early 90's and we have implemented many customer projects and solutions.

We are a **Microsoft Gold Partner** with competencies in **Advanced Infrastructure, iWorker Solutions and Learning Solutions.**

The company is **certified to ISO 9001:2008**, the internationally recognised quality assurance standard - **BSI (British Standards Institution) Registration No: FS 73185**

## Content Management System - Project Approach

Pygmalion provides a complete solution encompassing business requirements, graphics, web site design & planning, deploying & project management.

### Phased Approach for the complete solution

We take a phased approach to implementing your requirements. These phases are based on Microsoft's proven approach to technology projects, the Microsoft Solutions Framework.

## SharePoint Content Management System -

Pygmalion's Content Management System utilises Microsoft SharePoint technologies, a powerful, robust and well supported platform. Based on the extensive use of templates and master pages, with the familiar Windows interfaces, enabling web sites to be easily customised, updated and maintained by non-technical personnel.

### Summary of features that are fully customisable:-

**Content Creation and Editing:** Easy to use word-processor like editor that allows non-technical personnel to create and update content.

**Enterprise & Web Content Management:** Provides core document management functionality, that includes: check-in/check-out; rich descriptive metadata, workflow, content type-based policies, auditing, highly granular role-based-access controls. Additionally, provides web content management and publishing, records management, policy management, and support for multilingual publishing.

**Collaboration:** Help keep teams connected and productive by providing easy access to people, documents, and information. Include collaboration and community, document life cycle capabilities, task notifications, Really Simple Syndication (RSS), the basic Web-based user interface, and navigation.

**Portal:** Include features for designing, deploying, and managing enterprise intranet portals, corporate Internet presence Web sites, and divisional portal sites.

**Search:** Provides a consistent and familiar search experience, increased relevance of search results, functions to search for people and expertise, ability to index and search data in line-of-business applications, and improved manageability and extensibility.

**Forms Driven Business Process:** Streamline forms-driven business processes with easy-to-use, intelligent, XML-based electronic forms that integrate smoothly with existing systems.

**Business Intelligence:** Provide easy to use (BI) capabilities to enable employees to share, control, and reuse business information. Provide Web and programmatic access to published Excel spreadsheets, programmatic reuse of critical line-of-business data, and easy development of Web-based BI dashboards that can incorporate rich, data-bound key performance indicators (KPIs), Web Parts, and published spreadsheets.



## SharePoint Content Management System

### Services /Project Phases

- **Business Requirements & Quotation**  
We assist in determining your business goals, objectives and requirements. We review the design options and provide a quotation that can include hardware, software, support, as required.
- **Graphics Design**  
If the customer wishes to have a re-design of their corporate graphics images we work with a number of design agencies that produce high quality work, or we can work with the customers preferred agency. We will manage the process ensuring the correct formats, etc
- **Architecture Design**  
Once the requirements are defined, we will provide you with the most appropriate architecture & design.
- **Migration**  
We can assist you in the migration of your existing web site to the new Web Content Management system.

### Further information

#### Pygmalion Solutions

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### Services /Project Phases

- **Design, Development and Testing of Solution**  
We can customise your solution and develop specific web parts, utilising our understanding of the SharePoint object model and experience with various Microsoft development tools to provide you with a robust and fully tested solution.
- **Workflow Applications**  
We can design and develop workflow applications that match your business requirements.
- **Content Indexing & Search**  
SharePoint provides the functionality to index external sources of content, such as external web site, intranet, file systems, database. We can assist you in putting in place the best indexing strategy to adapt with the appropriate search engine, to suit the way your users work.
- **Deployment of Solution**  
Our infrastructure team can provide planning & implementation, together with the best backup and disaster recovery solution.
- **Training and Knowledge Transfer**  
Technical training is offered to provide the skills to develop, deploy and administer. In addition end-user training is offered to address the benefits of collaborative working and to apply it to their job. We also provide knowledge transfer at every step of the project cycle.